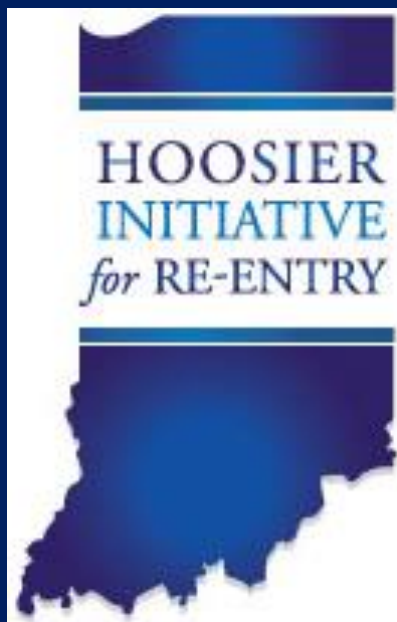




INDIANA
DEPARTMENT OF
WORKFORCE
DEVELOPMENT

HIRE VIRTUAL JOB FAIR

Welcome Job Seekers





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HIRE VIRTUAL JOB FAIR

Opening Remarks and Introductions

Bob Birge, Chief Communications Officer
Indiana Department of Workforce Development



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TODAY'S PRESENTERS

A. Schulman

Scott Judd, Senior H.R. Business Partner

Bedford Machine & Tool, Bedford Recycling, CAP Group LLC, Metal Technologies

Kirbie Conrad, H.R. Manager

DITECH Inc.

Dan Moore, H.R. Representative

HITTLE Landscaping, Inc.

Scott Heinemeyer, Vice President Leadership & Development

INDOT

Adam Beasley, Strategic Recruitment Partner

Specialty Rim Supply

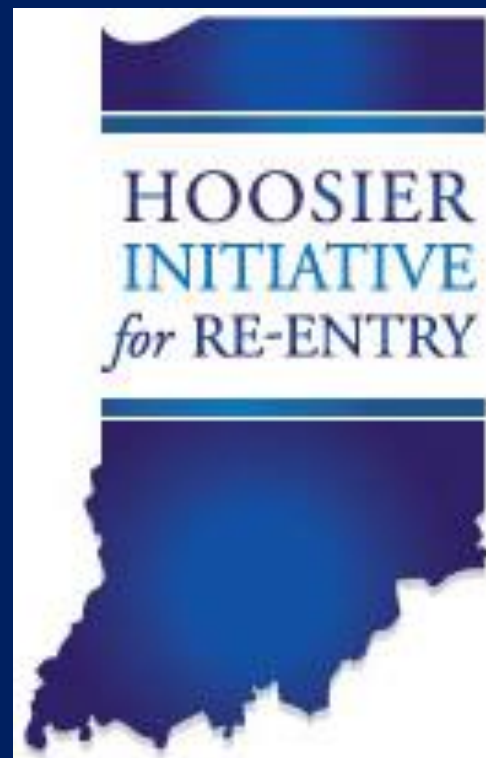
Karen Walden, Human Resources and Accounts Payable Administrator



HIRE

Carrie Heck

Re-Employment Pathway Director





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A. SCHULMAN

Scott Judd, *Senior H.R. Business Partner*
Scott.Judd@aschulman.com



A. Schulman



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A Schulman

About Your Company

A. Schulman is a leading international supplier of high-performance plastic compounds, composites and resins, which are used in a variety of markets. Our principal product lines consist of proprietary and custom-formulated engineered plastic compounds, engineered composites, color concentrates and additives that improve the appearance, performance or ability to process plastics in a number of specialized applications.





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3 EMPLOYMENT OPPORTUNITIES



1. EMPLOYMENT OPPORTUNITY

Open Position: Production Operator **Hourly Wage:** \$15.00

Job Description

Production Operator includes multiple tasks that ultimately provide Good Manufacturing Practices and on time delivery to the customer. The individual must be able to communicate production status, communicate problems to proper personnel and understand how it affects other aspects of the operation.

Responsibilities

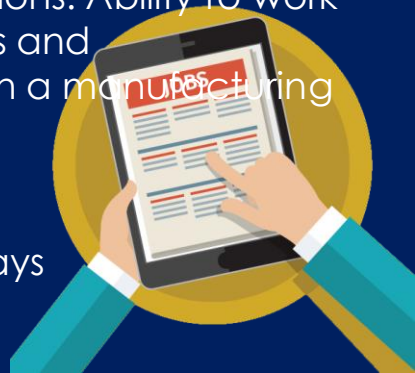
Comply with all safety requirements resulting in zero safety violations. This includes participating in all safety related activities such as safety talks, behavioral based safety observations, audits, etc, Follows standard operating procedures for all assigned tasks, Monitor machine parameters and resolve processing problems. Performs all standard QC tests as required. Operates all equipment/processes with little supervision. Generates customer certifications as required. Performs accurate data entry as required. Performs equipment maintenance tasks (PM'S, Troubleshoot, repair, etc.), where applicable. Maintains accurate production documentation as required. Daily use of forktruck is required for this position. Maintain a clean work environment including the silo pad and blender areas ensuring that there are no pellets or debris on the floor or machines and all tools and equipment are in the proper location and storage units

Skills and or Experience Needed

High School Diploma or equivalent. Math and communication skills. Properly follow written and verbal instructions. Ability to work proactively and support other personnel and departments. Ability to communicate effectively with co-workers and management. The ability to multitask. Maintain good attendance habits missing minimal work. Ability to work in a manufacturing environment. Ability to lift 50 lbs

Benefits

Health, Dental & Vision Plans available immediately upon hire. Vacation and 401k match available after 90 days employment. Short term and Long term disability coverage.



2. EMPLOYMENT OPPORTUNITY

Open Position: Lab Technician

Hourly Wage: \$15.00

Job Description

The Lab Technician position provides technical support for product sample testing, analysis, consultation and other related services for production.

Responsibilities

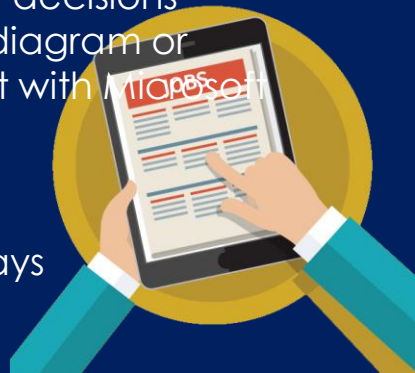
Conduct product sample testing and analysis as directed and report the results to the requestor as needed. Understand and apply technical information, diagrams, and procedures related to test methods and standards (ASTM/ISO), instrumentation and quality control pertinent to physical and analytical lab operations. Assist with test method development and work instructions as needed. Observe and record data in an accurate, precise and organized manner as required. Assist in laboratory equipment calibration, verification and maintenance as needed. Assist in certification initiatives. Continue training of all test methods that are related to the physical testing performed in the laboratory. Operate pertinent laboratory equipment for test specimen creation. Conform to safe work practices and compliant to corporate safety program. Handle hazardous materials in a safe and cautious manner

Skills and or Experience Needed

High School Diploma or equivalent. Ability to apply basic concepts of math. Ability to analyze data and make decisions according. Possess a professional attitude. Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form. Knowledge of processing equipment. Good communication skills, verbal and written. Proficient with Microsoft Office, including Excel, Word and PowerPoint

Benefits

Health, Dental & Vision Plans available immediately upon hire. Vacation and 401k match available after 90 days employment. Short term and Long term disability coverage.



3. EMPLOYMENT OPPORTUNITY

Open Position: Material Handler

Hourly Wage: \$14.00

Job Description

The Material Handler oversees and participates in the shipping, receiving, storing and issuing of inventory, as well as maintain receiving and inventory control records

Responsibilities

Comply with all safety requirements resulting in zero safety violations. This includes participating in all safety related activities such as safety talks, behavioral based safety observations, audits, etc, Follows standard operating procedures for all assigned tasks. Receive, identify, and place materials sent to the warehouse according to procedures. Prepare materials for shipping. Maintain a variety of records, files, and reports as necessary. Daily use of forktruck is required for this position.

Skills and or Experience Needed

High School Diploma or equivalent. Basic Math skills. Ability to work well with others. Must be able to manage time between tasks Ability to communicate effectively with a variety of internal functions. Basic computer skills. Ability to meet deadlines. Ability to lift 50 lbs

Benefits

Health, Dental & Vision Plans available immediately upon hire. Vacation and 401k match available after 90 days employment. Short term and Long term disability coverage.





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WHAT'S NEXT HOW TO APPLY



Scott Judd

A Schulman

15000 N Hwy 41
Evansville, IN 47711



- Apply Online

Phone: 812 253-5212

Email: scott.judd@aschulman.com

www.aschulman.com/jobs



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BEDFORD MACHINE & TOOL, BEDFORD RECYCLING, CAP GROUP, METAL TECHNOLOGIES

Kirbie Conrad, H.R. Manager
kconrad@bedfordmachine.com

Bedford
**MACHINE &
TOOL INC.**



METAL TECHNOLOGIES
INCORPORATED





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4 Sister Companies

We have been in business for over 30 years. We own 4 companies, and employ roughly 450 people at this time. We are family owned and operated.

Most of our business is in the automotive field, but we are always looking for other opportunities.



Each Company has its own unique features.

- **Bedford Recycling:** 33 Years: Scrap Yard, Government Contracts
- **Bedford Machine & Tool:** 31 Years, Tool and Die Shop
- **Metal Technologies:** 21 Years, Automotive Machining
- **CAP Group:** 1.5 years old, Automotive Trimming, Inspection, and Shot blast



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TWO EMPLOYMENT OPPORTUNITIES





1. EMPLOYMENT OPPORTUNITY

Open Position: Production
Team Member

Hourly Wage: \$10.00+

Job Description

Perform all tasks involved in the production of products. This is all automotive parts. Follow standard work methods and practice safe work habits to ensure production is as efficient and safe as possible.

Skills and or Experience Needed

No Prior Knowledge Necessary. Production background is a plus.
Ability to Lift Parts 15-45lbs daily, and stand on your feet for 8 hrs.

Benefits

Health, Dental, Vision, and Life Insurance
401K
Paid Time Off
Raises at 6 months and then Yearly
Other Bonus Programs





2. EMPLOYMENT OPPORTUNITY

Open Position: CNC Machinist **Hourly Wage:** \$12.00+

Job Description

Produces machined parts by programming, setting up, and operating a computer numerical control (**CNC**) machine; maintaining quality and safety standards; keeping records; maintaining equipment and supplies.

Skills and or Experience Needed:

Background in CNC is preferred. CNC Classes or training at another facility

Benefits

Health, Dental, Vision, and Life Insurance

401K

Paid Time Off

Raises at 6 months and then Yearly

Bedford
**MACHINE &
TOOL INC.**



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WHAT'S NEXT HOW TO APPLY



Contact:

Michelle McDonald

HIRE Program-Region 8 Coordinator

812-318-0363

MMcdonald2@dwd.in.gov

www.metaltechnologiesinc.com



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DITECH INC.

Dan Moore, *H.R. Representative*
DMoore@ditechin.net





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DITECH INCORPORATED

About Ditech

We are small manufacturing company.

Located in Edinburgh, Indiana

We make parts for exhaust systems.

Ditech has been in business for 26 years it is a family owned and operated business.





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EMPLOYMENT OPPORTUNITIES





1. EMPLOYMENT OPPORTUNITY

Open Position: Machine
Operator

Hourly Wage: \$10.00

Job Description

This position will provide the successful candidate with a chance to apply their knowledge, learn new skills, and work as a team within a clean safe environment.

The ideal candidate should pay attention to detail and must be committed to workplace safety. The person will carry out production, inspection for good quality. Perform appropriate duties as assigned by Team Leader.

Skills and or Experience Needed

Have a keen eye to detail. Be able to stand on your feet from 8-10 hours per day, 6 days per week.

Benefits

Ditech has Health Insurance, Supplemental Insurance-Dental/Vision.

Vacations after one year of service.

Holiday pay

401 K





WHAT'S NEXT HOW TO APPLY



Dan Moore

Ditech Inc.

1151 S. Walnut
Edinburgh, IN 46124

Phone: 812.526.0850 ext. 4006

Email: Dmoore@Ditechinc.net



- Apply Online
- Email Your Resume
- Apply In Person



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HITTLE LANDSCAPING

Scott Heinemeyer, *Vice President Leadership & Development*
scotth@hittlelandscape.com





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Scott Heinemeyer, Vice President
Leadership & Development
HITTLE LANDSCAPING

**Hittle Landscaping is the largest family-owned
landscape company in Indiana.**

Limited-Free Medical, Dental & Vision Care

Competitive Pay

Year-Round Employment

24/7 Corporate Chaplain

Career Advancement





1. LANDSCAPE LABORER

Hourly Wage: \$12.58 – 15.00

Job Responsibilities:

Planting, Sod, Mulch

Rough and finish grading

Mowing, Trimming, Pruning

Snow Removal Services in the winter

Valid Driver's License preferred but not required

Pay is based on previous experience



2. IRRIGATION INSTALLER

Hourly Wage: \$12.58 – 15.00

Job Responsibilities:

Install, service and maintain irrigation systems with the direction of a crew leader

Skilled in site layout, installation and basic repairs

Knowledge of piping, fittings, valves, wiring, controllers, backflow and irrigation heads



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HOW TO APPLY

Kathryn Miles, HR Manager

Hittle Landscaping
17778 Sun Park Dr.
Westfield, IN 46074

Phone: 317-896-6297

Email: Kathryn@hittlelandscape.com

- Apply Online
- Email Your Resume
- Apply In Person

www.hittlelandscape.com





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INDOT

Adam Beasley, *Strategic Recruitment Partner*
abeasley@spd.in.gov





IN DEPARTMENT OF TRANSPORTATION

About INDOT

The Indiana Department of Transportation (INDOT) provides a dynamic workplace that serves Indiana citizens, improves our state's quality of life, and enhances its economic opportunity. INDOT has a number of innovative programs and projects, including Public-Private Partnerships, Green Initiatives, and cutting-edge uses of materials and assets. As part of the State of Indiana, INDOT offers a competitive total compensation package, as well as outstanding work/life balance.





INDOT Districts

INDOT is divided into six districts: 1) the LaPorte District covers Northwest Indiana; 2) the Fort Wayne District covers Northeast Indiana; 3) the Crawfordsville District covers West Central Indiana 4) the Greenfield District covers East Central Indiana; 5) the Vincennes District covers Southwest Indiana; and 6) the Seymour District covers Southeast Indiana.





BENEFITS OF WORKING AT INDOT

Benefits of Working at INDOT and the State of Indiana

The Indiana Department of Transportation offers a comprehensive benefit package which includes:

- Four (4) medical plan options (including RX coverage) and vision/dental coverages
- Wellness program (offers eligibility into a discounted medical plan)
- Health savings account (includes state contributions) is offered for most medical plans
- Deferred compensation account (similar to a private sector's 401 K plan) with employer match
- Two (2) fully-funded pension plan options
- Group life insurance
- Employee assistance program that allows for covered behavioral health visits
- Paid vacation, personal and sick time off
- The State of Indiana offers other generous leave policies covering a variety of employee needs
- 12 company paid holidays, 14 on election years
- Qualified employer for the Public Service Loan Forgiveness Program
- New Parent Leave





INDIANA
DEPARTMENT OF
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TWO EMPLOYMENT OPPORTUNITIES





HIGHWAY MAINTENANCE TECH

Starting Annual Salary:
\$31,200.00

Job Description

Highway Technicians are the backbone of INDOT's business and are responsible for performing general highway maintenance duties that keep INDOT assets in good working condition to ensure customer satisfaction. HTs maintain, repair and clean highways and right-of-ways; repair and install traffic signs; and lay down pavement markings. HTs are also an integral part of INDOT's summer and winter operations.

Skills and or Experience Needed

- High school graduate or equivalent is preferred;
- Must possess a valid drivers' license;
- Must have valid CDL or ability to obtain within 90 days;
 - **Note:** The Indiana Department of Transportation provides CDL training, pays/reimburses eligible employees for all eligible CDL expenses.
- Required to submit to and pass a drug test as a condition of employment;
- Must be able to lift 50 pounds.





EQUIPMENT MECHANIC

Starting Annual Salary:
\$35,126.00

Job Description

Mechanics are crucial to the functionality of INDOT's large vehicle fleet and extensive equipment collection. INDOT mechanics will work on variety of vehicles and equipment, such as: heavy-duty trucks, aerial lift trucks, cars and light trucks, paving equipment, excavating equipment, tractors, generators, chain saws, weed eaters, and other motorized equipment.

Skills and or Experience Needed

- Ability to repair all types of equipment that is required to perform various types of highway maintenance activities such as snow plowing, paving, chip spreading, excavating, traffic line painting, traffic signal repair, and traffic sign replacement.
- Must possess a valid drivers' license;
- Must have valid CDL or ability to obtain within 90 days;
 - **Note:** The Indiana Department of Transportation provides CDL training, pays/reimburses eligible employees for all eligible CDL expenses.
- Skill in operating hand & power tools related to repair & maintenance of vehicles & equipment.





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WHAT'S NEXT HOW TO APPLY



Adam Beasley

IN Department of Transportation
100 N. Senate Ave.
Indianapolis, IN 46204



- Apply Online
- Email Your Resume

Email: Careers@indot.IN.gov
Phone: 855-INDOT4U (463-6848)

www.IN.gov/indot/3156.htm



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SPECIALTY RIM SUPPLY

Karen Walden, *Human Resources and Accounts Payable Administrator*
Karen@specialtyrim.com





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SPECIALTY RIM SUPPLY, INC

About Your Company

Specialty Rim Supply was established in 1995 by the founders of Specialty Blanks. After serving segments of the wheel after market that required blanks to produce wheels it was determined that the market could use a quality independent source for spun rim blanks (Wheel with no center). SRS was born and aspired to give the market unparalleled quality, inventory, broad selection and service.

SRS

PRECISION ◦ SPUN FORGED ◦ ALUMINUM RIMS

WWW.SPECIALTYRIMSUPPLYINC.COM





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THREE EMPLOYMENT OPPORTUNITIES





1. EMPLOYMENT OPPORTUNITY

Open Position: Production

Hourly Wage: \$11.00

Job Description

Production operators are provided safety glasses, protective gloves (cotton or leather palm) and ear protection (30 decibels). Employees are required to wear ANSI certified safety boots. Production operators change operation assignments for 2nd half of shift. Production Coordinator provides restroom/personal/water breaks as needed. Spun rim outers weigh 7.52 lbs to 40lbs, average weight 30 lbs. Production operators perform any combination of duties in the manufacture of aluminum spun rim outers.

Skills and or Experience Needed

Ability to read a tape measure and complete simple math tests required. Employees are trained on the job for most duties. Prior experience with Aluminum or Metal works a plus. Any experience with CAD (Computer Animated Drawing) and Machine programming also a Plus.

Benefits

Once you have completed the 90 day probationary period you will be eligible for company sponsored uniforms company sponsored safety shoe program, dental & vision insurance, supplemental insurance with Peak Med and Aflac or Allstate. Once you have been employed Full-time for one (1) year, you are also eligible for our 401(k) retirement program with Company sponsored match, and paid vacation of Two (2) weeks.





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WHAT'S NEXT HOW TO APPLY



Karen Walden

Specialty Rim Supply

500 South 9th Street
Terre Haute, IN 47807



- Apply Online
- Email Your Resume
- Work One Location

Phone: 812-234-3002

Email: kwalden.srs@gmail.com

www.specialtyrim.com



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www.nextleveljobs.org



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**Questions
and
Closing Comments**