Coordination with Subrecipient Monitoring

EO Reviews
Objectives

- Discuss types of EO reviews.
- Discuss SRM-led EO reviews in detail to include:
  - Use of the EO Tool,
  - Coordination with Misti, and
  - Reporting and Resolution.
Types of EO Reviews

- Full-scope EO Reviews
- SRM-led EO Reviews
- Survey-based EO Reviews
- Limited EO Reviews
SRM-led EO Reviews

- Desk Review Portion
  - Local Monitoring Documentation
  - Policies and Procedures

- On-site Portion
  - Posters
  - Brochures
  - TAS Tracing
  - Interview(s)
  - Auxiliary Aids & Services
Posters

- Current version
- Reasonable Numbers and Places
- Current EO Officer
- English and Spanish
- Other formats
- TTY/Relay
Brochures

- EO Tagline
- Legible
- TTY/Relay
- Take 3 Samples
TAS Tracing

- Standard 10
- Additional as Needed
- How to Document
- Photos as Needed
Interview(s)

- Usually the Center Manager
- 10 Questions
- Read Question and Write Down or Type Answer
- Add Clarifying Information (if possible)
Auxiliary Aids and Services

- Requirements versus Possible Solutions
- Have Staff Show/Demonstrate
- Document Available Solution(s)
- Record Working, Missing, Etc.
Coordination with Misti, 1 of 2

- During Desk Review
  - Sharing of Information
  - Providing Input
- Prior to Onsite
  - Selecting Center(s)
  - Coordination with Board EO Officer
  - Tools, Etc.
Coordination with Misti, 2 of 2

- During Onsite
  - Questions
  - Exit Conference
- Post Review
  - Completed EO Tool
  - Supporting Documentation
Reporting and Resolution

- Program and EO Issues
  - EO Issues within SRM Report
- Only EO Issues
  - Stand-alone EO Report
- EO to Handle Resolution(s)
Questions?
Thank You for Being a Piece of the Puzzle!

Presented by: Misti Stirling, Equal Opportunity Coordinator